



## HR Hotline

Your HR questions, answered.

Is one of your staff members going on maternity leave and you are unsure of their entitlements? Are you looking to terminate an employee but don't know the right steps? Has an employee been underperforming for months and you don't know how to address this?

No matter what your HR question may be we are here to help. The HR Hotline provides you and your managerial team access to TPD's team of highly skilled HR Professionals. Simply pick up the phone and let us help you with your HR questions and concerns.

 1-844-TPD-HRHL

### How it works

Your monthly membership covers your entire organization. This means that once you sign up anyone in a managerial position within your workplace can access the hotline.

The number of calls are unlimited, but subject to our Fair Use Policy. All calls will be responded to within a maximum of 4 hours during business hours.

If you have an inquiry that requires further research or review of your existing documentation it will be treated as a case and may incur an additional charge, pending your approval.

### Key Features

- Support and coaching from TPD's qualified HR Team
- All calls returned within 4 hours, during business hours
- Available to all managers
- Discount for upfront annual subscription purchases